

MASTER AGREEMENT

Master Agreement - E194-107-3

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Authorized Department

Users: All State Agencies and Other Public Bodies

Vendor

Legal Name: LYNCHBURG SHELTERED INDUSTRIES
Address: 3120 ODD FELLOWS ROAD
LYNCHBURG, VA 24501

FIN #: 540741120
DUNS #: 040155335
FAX #: (434) 847-0058
Vendor Contact Name: Lisa Huskins
Location Legal Name: LYNCHBURG-001
Vendor Contact Email: lhuskin@lsiworks.org
Vendor Contact Phone: (434) 847-4488, Est. 22
Vendor Type: Primary
MA Number: E194-107-1

Renewal Periods

Line Number: 3
Renewal Period Length: 1 Renewal Period Unit: Years
Effective Date: 7/1/2006 Expiration Date: 6/30/2007
Notification Days Prior to Expiration: 90

Line Number: 4

Renewal Period Length: 1 Renewal Period Unit: Years

Effective Date: 8/1/2006 Expiration Date: 7/31/2007

Notification Days Prior to Expiration: 90

Terms And Conditions

eVA BUSINESS-TO-GOVERNMENT VENDOR REGISTRATION: The eVA Internet electronic procurement solution, web site portal www.eva.state.va.us, streamlines and automates government purchasing activities in the Commonwealth. The portal is the gateway for vendors to conduct business with state agencies and public bodies. All vendors desiring to provide goods and/or services to the Commonwealth shall participate in the eVA Internet e-procurement solution either through the eVA Basic Vendor Registration Service or eVA Premium Vendor Registration Service. All bidders or offerors must register in eVA; failure to register will result in the bid/proposal being rejected. a.) eVA Basic Vendor Registration Service: \$25 Annual Fee plus a Transaction Fee of 1% per order received. The maximum transaction fee is \$500 per order. eVA Basic Vendor Registration Service includes electronic order receipt, vendor catalog posting, on-line registration, and electronic bidding. b.) eVA Premium Vendor Registration Service: \$200 Annual Fee plus a Transaction Fee of 1% per order received. The maximum transaction fee is \$500 per order. eVA Premium Vendor Registration Service includes all benefits of the eVA Basic Vendor Registration Service plus automatic email or fax notification of solicitations and amendments, and ability to research historical procurement data, as they become available.

PURCHASE VOLUME AND DOLLAR REPORT: The contractor shall furnish the Division of Purchases and Supply a statement covering the total dollar volume of purchases made under this contract and a report of the total number of each contract item delivered under this contract at approximately 90 days prior to the contract expiration.

PRICE ESCALATION/DEESCALATION: Price adjustments may be permitted only for changes in the Contractor's cost of materials not to exceed the increase in the following index/indices: Table 6, Commodity Codes 0915, 0301. No price increases will be authorized for 180 calendar days after the effective date of the contract. Price escalation may be permitted only at the end of this period and each 180 days thereafter and only where verified to the satisfaction of the purchasing office. However, "across the board" price decreases are subject to implementation at any time and shall be immediately conveyed to the Commonwealth

RENEWAL OF CONTRACT: This contract may be renewed by the Commonwealth upon written agreement of both parties for two (2) successive one year periods), under the terms of the current contract, and at a reasonable time (approximately 90 days) prior to the expiration.

Contractor shall give not less than 30 days advance notice of any price increase to the purchasing office. Any approved price changes will be effective only at the beginning of the calendar month following the end of the full 30-day notification period. The Contractor shall document the amount and proposed effective date of any general change in the price of materials. Documentation shall be supplied with the Contractor's request for increase which will: (1) verify that the requested price increase is general in scope and not applicable just to the Commonwealth of Virginia; and (2) verify the amount or percentage of increase which is being passed on to the Contractor by the Contractor's suppliers. The purchasing office will notify the using agencies and Contractor in writing of the effective date of any increase which it approves. However, the Contractor shall fill all purchase orders received prior to the effective date of the price adjustment at the old contract prices. The Contractor is further advised that decreases which affect the cost of materials are required to be communicated immediately to the purchasing office.

MINIMUM ORDERS will be \$250.00 for F.O.B. delivery to ordering agency within the Commonwealth of Virginia. For orders of less than \$250.00, the contractor will be permitted to add actual transportation cost (prepaid) to invoice for payment, or the agency may purchase such order off contract from other sources. Partial shipments of less than the minimum order value which are made at the option of the contractor shall be made F.O.B. Destination with no transportation charges added. If at the agency's request shipments are below the minimum order value, the contractor may add actual transportation cost to invoice for payment.

DELIVERY POINT: Except when otherwise specified herein, all items shall be F.O.B. delivered any point within the Commonwealth of Virginia as directed by ordering department, institution or agency of the Commonwealth or Public bodies of the Commonwealth as defined in Section 11-37 of the Virginia Public Procurement Act.

DELIVERY SERVICE: Delivery of all requested contract items shall be made within 14 calendar days after receipt of purchase order. Contractor shall carry an adequate stock to insure such delivery service for the duration of the contract.

Commodity Information

Line: 1

Line Type: Item

Commodity: 64025

Description: Corrugated Boxes And Sheets (Including Fillers)

Extended Description: BOX, FILE STORAGE, "WHITE", LETTER/LEGAL SIZE, HEAVY DUTY, MINIMUM OF 200 LB TEST CORRUGATED, DOUBLE WALL CONSTRUCTION, REMOVABLE TOP, WITH DIE CUT HANDHOLDS CUT INTO EACH END, INTERLOCKING-NO STAPLES OR TAPE REQUIRED FOR SET UP. MUST BE ABLE TO HOLD UP TO 50 LBS. ALL CARTONS TO BE WHITE WITH LABEL PRINTED IN BLACK INK ON ONE END OF THE CONTAINER . BOX FILE STORAGE, WHITE WITH CUSTOM LABEL PRINTED ON ONE END IN BLACK INK SIZE 12" X 10" X 15" .

Unit: each

Unit Price: \$1.78000

Delivery Date: 5/30/2005

Delivery Type: Per Specifications

Free On Board Name: FOB Destination-Freight Prepaid